

SWITZERLAND

CONSULATE GENERAL OF SWITZERLAND	
102 MAKER CHAMBERS IV, 10TH FLOOR,	
222 NARIMAN POINT, MUMBAI - 400 021	<u>BUSINESS VISA REQUIREMENTS</u>
	Valid Passport min 6 months from the date of departure from Switzerland One Visa Application form AND TWO DECLARATION FORMS Duly filled in Capital's and Signed as per Passport (Photocopy allowed)
TEL: 2288 4563 TO 4565	Two recent color photos 35*45mm White background matt finish with 80 % face visible
FAX: 2285 6566	Covering Letter from Indian Company Stating Applicant's Name, Designation, Purpose & Duration of Visit
TIMINGS - MON TO FRI	Invitation from Switzerland Stating Applicant's Name, Designation, Purpose & Duration
OFF: 0800 TO 1230 HRS	of Visit, fax directly to consulate on fax no 022 22856566 and one copy to us.
VISA SUBMISSION : 0815 TO 1100 HRS	Return Confirmed Air Ticket's for Stay Duration
COLLECTION: 1400 TO 1500 HRS	Foreign Exchange Duly Endorsed / Valid International Credit Card Copy
	Last Three year's Income Tax Returns Copies
	Latest six Month's Saving's Bank Statement
	Salary Certificate & Appointment Letter from Indian Company for first time traveller/ Medical Insurance for passenger over 60 years
	Educational qualification certificate copies require for the first time traveller.
	PASSPORT COPIES OF FIRST AND LAST PAGE IS REQUIRE
	overseas medical insurance
	PLEASE NOTE THAT SWISS VISA IS A DROPBOX AND THE STATUS OF THE VISA APPLICATION WILL BE KNOWN ON THE THIRD WORKING DAY NO CASES CAN BE
	Time Taken: 03 Working Days
	<u>TOURIST VISA REQUIREMENTS</u>
	Valid Passport min 3 months from the date of departure from Switzerland One Visa Application form AND TWO DECLARATION FORMS Duly filled in Capital's and Signed as per Passport (Photocopy allowed)
	Two recent color photos with white back ground. Size has to be 35mm x 40 mm
	LEAVE LETTER FROM THE COMPANY
	HOTEL CONFIRMATION FROM SWISS
	Return Confirmed Air Ticket's for Stay Duration
	Foreign Exchange Duly Endorsed / Valid International Credit Card Copy
	IT returns copy for the last 3 years or Bank statement for last 3 months OF PASSENGER FOR BLANK PASSPORTS HOLDERS
	overseas medical insurance
	<u>TRANSIT VISA REQUIREMENT'S</u>
	Original passport valid for a minimum period of three months after the expire date of the visa

One Visa Application form AND TWO DECLARATION FORMS Duly filled in Capital's and Signed as per Passport (Photocopy allowed)

Two recent color photos with white back ground. Size has to be 35mm x 40 mm

Original covering letter

Copy of visa of final destination

Copy of Confirmed hotel reservation

Copy of income tax papers of last three years / last month bank statement / last 3 months salary slips

Copy of air ticket or PNR (booking printout)

overseas medical insurance

Please Note that the Swiss Consulate doesn't issue a Transit visa hence the visa applied as Transit will be given a Tourist Visa

WORK PERMIT VISA REQUIREMENT'S

Valid Passport min 3 months from the date of departure from Switzerland

Three Visa Application form Duly filled in Capital's and Signed as per Passport (Photocopy allowed)

fOUR recent color photos 35*45mm White background matt finish with 80 % face visible

Covering Letter from Indian Company Stating Applicant's Name, Designation, Purpose & Duration of Visit

Invitation letter from Swiss requesting for Work permit visa one copy with application and fax directly to consulate on fax no 022 22856566

Last Three year's Income Tax Returns Copies

last 6 months Bank statement of Applicant

The set of documents has to be in Triplets hence three set of documents are required

The case will go for approval to Swiss immigration Authorities and it will take 6-7 weeks for the approval once the approval is issued the below documents needs to be submitted for the visa stamping

Valid Passport min 3 months from the date of departure from Switzerland

Approval copy from the swiss immigration office