	FRANCE
	Business Visa Requirement
CONSULATE GENERAL OF	Valid Passport with minimum 6 months validity from date of travel
FRANCE	
Hoechst House' 7th floor	One Visa Application form Duly filled in Capital letter and Signed as per Passport (
Nariman Point mumbai-	Photocopy of the form allowed )
400 021	
TEL:66694000	Two Recent Passport Size color Photographs with white background with matt
	finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.
FAX:66694066	Covering Letter from Indian Company Stating Applicant's Name, Designation, Purpose
TIMINGS - MON TO FRI	& Duration of Visit
	Invitation from France Stating Applicant's Name, Designation, Purpose & Duration of Visit
OFF: 0900 TO 1700 HRS	Return Confirmed Air Ticket for Duration of stay with one copy
VISA: 0900 TO 11.00 HRS	Foreign Exchange Duly Endorsed / Valid International Credit Card Copy
(GENERAL PUBLIC &	
INDIVIDUAL)	
	Last Three year's Income Tax Returns Copies (photocopies)
	Latest three Month's Saving's Bank Statement (photocopies)
	Medical Insurance For Duration stay with one copy
France VFS.	Salary Certificate or Appointment Letter for person doesn't have it papers or newly
	joined
1st floor, Stadium House,	The invite, covering letter, insurance and the ticket dates must be matching
Churchgate,	
Mumbai 400021	
Tel: 66314000.	Tourist Visa Requirement
Time: 1300 to 1500 hrs.	
collection :1700 to 1800hrs	Valid Passport with minimum 6 months validity from date of travel
1	
	One Visa Application form Duly filled in Capital letter and Signed as per Passport (
	One Visa Application form Duly filled in Capital letter and Signed as per Passport ( Photocopy of the form allowed)
	Photocopy of the form allowed )
	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt
	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt
	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.
EMAIL:vfs-france.co.in	Photocopy of the form allowed )  Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY
EMAIL:vfs-france.co.in	Photocopy of the form allowed )  Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)
EMAIL:vfs-france.co.in	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)  Return Confirmed Air Ticket for Duration of stay with one copy
EMAIL:vfs-france.co.in	Photocopy of the form allowed )  Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)  Return Confirmed Air Ticket for Duration of stay with one copy  Foreign Exchange Duly Endorsed / Valid International Credit Card Copy
EMAIL:vfs-france.co.in	Photocopy of the form allowed )  Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)  Return Confirmed Air Ticket for Duration of stay with one copy  Foreign Exchange Duly Endorsed / Valid International Credit Card Copy  Last Three year's Income Tax Returns Copies (photocopies)
EMAIL:vfs-france.co.in	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY HOTEL CONFIRMATION (MANADATORY) Return Confirmed Air Ticket for Duration of stay with one copy Foreign Exchange Duly Endorsed / Valid International Credit Card Copy Last Three year's Income Tax Returns Copies (photocopies)  Latest three Month's Saving's Bank Statement (photocopies)
EMAIL:vfs-france.co.in	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)  Return Confirmed Air Ticket for Duration of stay with one copy  Foreign Exchange Duly Endorsed / Valid International Credit Card Copy  Last Three year's Income Tax Returns Copies (photocopies)  Latest three Month's Saving's Bank Statement (photocopies)  Medical Insurance For Duration stay with one copy
EMAIL:vfs-france.co.in	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)  Return Confirmed Air Ticket for Duration of stay with one copy  Foreign Exchange Duly Endorsed / Valid International Credit Card Copy  Last Three year's Income Tax Returns Copies (photocopies)  Latest three Month's Saving's Bank Statement (photocopies)  Medical Insurance For Duration stay with one copy  Salary Certificate or Appointment Letter for person doesn't have it papers or newly
EMAIL:vfs-france.co.in	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent of the face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)  Return Confirmed Air Ticket for Duration of stay with one copy  Foreign Exchange Duly Endorsed / Valid International Credit Card Copy  Last Three year's Income Tax Returns Copies (photocopies)  Latest three Month's Saving's Bank Statement (photocopies)  Medical Insurance For Duration stay with one copy
EMAIL:vfs-france.co.in	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)  Return Confirmed Air Ticket for Duration of stay with one copy  Foreign Exchange Duly Endorsed / Valid International Credit Card Copy  Last Three year's Income Tax Returns Copies (photocopies)  Latest three Month's Saving's Bank Statement (photocopies)  Medical Insurance For Duration stay with one copy  Salary Certificate or Appointment Letter for person doesn't have it papers or newly joined
EMAIL:vfs-france.co.in	Photocopy of the form allowed ) Two Recent Passport Size color Photographs with white background with matt finish.size has to be 35 *45 mm with 80 percent o fthe face should be seen.  COVERING LETTER FROM THE APPLICANT REQUESTING FOR VISA AND ADRESS TO CONSULATE  LEAVE LETTER FROM THE COMPANY  HOTEL CONFIRMATION (MANADATORY)  Return Confirmed Air Ticket for Duration of stay with one copy  Foreign Exchange Duly Endorsed / Valid International Credit Card Copy  Last Three year's Income Tax Returns Copies (photocopies)  Latest three Month's Saving's Bank Statement (photocopies)  Medical Insurance For Duration stay with one copy  Salary Certificate or Appointment Letter for person doesn't have it papers or newly

On submission of documents and payment of fees\* every applicant will be given an interview appointment with the office of the Consulate General of France for the <u>next</u>

Personal interview is manadatory for all applicants

PLS NOTE THAT PRIOR APPOINTMENT HAS TO BE TAKEN THROUGH INTERNET DEPENDING ON AVABILITYOF DATE

Visa Fees is Non-Refundable, if the Visa is Rejected No reason been provided by the Consulate. Fresh application has to made with all documents

Time taken is three working days.

THE PASSPORT IS HANDED OVER TO PASSENGER AFTER THE INTERVIEW WITH OR WITHOUT THE VISA AT THE DISCRETION OF THE CONSULATE

# **AIRPORT TRANSIT VISA REQUIREMENT'S**

- 1. Original passport valid for a minimum period of three months after the expire date of the visa
- 2. One application form with all columns filled in and 2 recent photographs in the size of 3.5 cms x 4.5 cms with white / light background. The face should cover about 70-
- 3. Original covering letter
- 4. Copy of visa of final destination
- 5. Copy of overseas medical insurance policy + repatriation, evacuation cover (equivalent to 30000 euros)
- 6. Copy of air ticket

The documents must be arranged in the order given above.

#### <u>Important!</u>

From year 2002, Indian nationals going to any European Union country including UK and Ireland, or Switzerland, Canada and USA are exempted from airport transit visa if they hold a confirmed return ticket. However those going to Geneva in specific will require a short stay Schengen visa.

As some countries have visa upon arrival the same must be mentioned in the covering letter.

Holders of a BUDDY PASS require an ordinary transit visa.

The passport must be valid for at least 3 months after the expiry date of the visa

No visa will be issued on additional pages

Children must travel on their individual passports

You may be asked to show your original documents at the time of your interview. Therefore please carry your original documents with you.

### **ORDINARY TRANSIT VISA REQUIREMENT'S**

- 1. Original passport valid for a minimum period of three months after the expire date of the visa
- 2. One application form with all columns filled in and 2 recent photographs in the size of 3.5 cms x 4.5 cms with white / light background. The face should cover about 70-80% of the photo area.
- 3. Original covering letter
- 4. Copy of visa of final destination

- 5. Copy of Confirmed hotel reservation
- 6. Copy of income tax papers of last three years / last month bank statement / last 3 months salary slips
- 7. Copy of overseas medical insurance policy + repatriation, evacuation cover (equivalent to 30000 euros)
- 8. Copy of air ticket or PNR (booking printout)

The documents must be arranged in the order given above.

#### Important!

Holders of a BUDDY PASS and OPEN Ticket require this visa.

As some countries have visa upon arrival the same must be mentioned in the covering letter.

Each application must be supported by a copy of the requisite documents.

You may be asked to show your original documents at the time of your interview.

Therefore please carry your original documents with you.

All photocopies must be in black and white and on A4 size paper

The passport must be valid for at least 3 months after the expiry date of the visa

No visa will be issued on additional pages

Children must travel on their individual passports

#### **WORK PERMIT VISA REQUIREMENT'S**

If you are seeking employment in France it is up to your employer to make an application at the Office des migration internationals (OMI - Office of International migration) for an employment contract. This organisation is represented in each French Department. It will examine your application and get in touch directly with the French Consulate under which you fall. The French Consulate in turn will summon you

# **Mandatory Documents:**

- 1. Original passport valid for entire duration of stay in France.
- 2. One long stay visa application form with all columns filled in and 2 recent photographs in the size of 3.5 cms x 4.5 cms with white / light background. The face should cover about 70-80% of the photo area.
- 3. Covering letter in original.
- Copy of air ticket, optional.